



savanorių  
centras

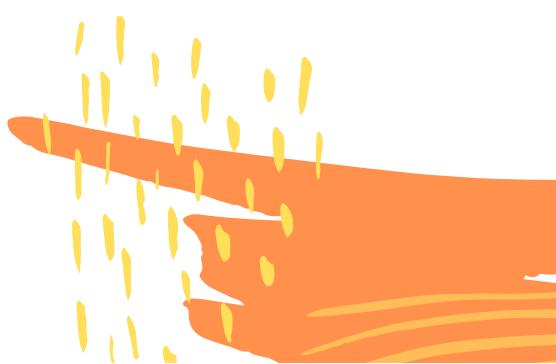
# ACTIO CATHOLICA PATRIA

GENERAL INFORMATION  
AND THE HAND-OVER  
PROTOCOL TO GET  
FAMILIAR WITH :)



# TABLE OF CONTENTS

- European Solidarity Corps (ESC): **info kit** and **practicalities**
- Accommodation
- Public transport
- Money
- What to take with you
- Phone
- Your arrival
- Hand-over protocol for rented apartment for the volunteer
- Cohabitation agreement
- Flat photos and info
- Useful apps in Kaunas





## EUROPEAN SOLIDARITY CORPS (ESC) - INFO KIT

In order to be fully aware of the conditions of the project and more informed about what awaits you, read the comprehensive **Info Kit** from ESC portal by clicking on the following logo:



## EUROPEAN SOLIDARITY CORPS (ESC) - PRACTICALITIES

- Volunteering app. **30-35 hours/week**
- Participate in **on-arrival** and **mid-term trainings** organised by the National Agency: you will meet volunteers from all over Lithuania and create a network of friends from around the globe!
- **Accommodation** is offered in a **private room** in a **shared apartment**
- **Monthly ticket/transportation card** for public transport
- Monthly **food and pocket money**
- Participate in volunteers group meetings once/month and **meeting with a mentor** once/month
- Online or face-to-face **Lithuanian language classes**
- Organization of solidarity and volunteering events



## ACCOMMODATION

Yes, accommodation often is a soviet-style apartment, and for some people it looks strange at first, but after some time it becomes home for everyone. There is a washing machine, bathroom and a kitchen with all necessary things. NO TV's.

Each volunteer will have an individual room, but the kitchen, WC and bathroom are shared with other 2-3 international volunteers. Even though accommodation is simple, it's still the property of landlords and they do appreciate everything what is in their premises to be intact, functioning and in a good condition.

However, if it happens that something gets broken, e.g. a window, a piece of furniture, etc. or you made any other damage to the premises, we will ask to cover the expenses, or contribute to fixing it in some way. For this reason, upon your arrival we will ask you to sign the **Hand-over protocol** (see example in the following pages, but just have a look at it, we will ask you to sign it when you arrive here) and leave a **deposit of 50 €**.

If everything is fine in the end and you leave your room clean, all your belongings out of the apartment, you give back the key and the bus card, the deposit will be returned back to you!



## A.C. PATRIA IS RESPONSIBLE TO PROVIDE THE BASICS IN VOLUNTEERS' FLATS:





savanorių  
centras

## ACCOMMODATION RESPONSIBILITIES

The landlords, in cooperation with A.C. Patria, are responsible to ensure the functioning of the general home appliances (washing machine, stove, etc.).

For the cleaning materials, toilet paper, garbage bags, light bulbs or any additional kitchen utensils (for baking or anything else) or furniture/decoration (carpets, etc.) volunteers are responsible themselves and purchase it from their own budget.



## PUBLIC TRANSPORT

You will be provided with monthly tickets. If you have an **ISIC card** inform us before arriving in Kaunas, this way you would get **50% off for the bus card** and will be eligible for **discounts on trains**.

## MONEY

**Volunteer allowance** will be transferred to you on your bank account every month. Later on, if you prefer or find it more convenient, your mentor will help you open a new bank account in Lithuania.



## IMPORTANT INFORMATION!

**Make sure your ID or Passport is valid for all your stay in Lithuania and longer!**

It is also very important to have a **European Health Card** (for citizens of the European Union), which is issued in your country for free, so that you can get primary help within 3 months in any EU country free of charge.



PHONE

**Make sure that your phone will work in a foreign country and that it is not locked by your local operator**, because then you won't have a functioning phone here and it's not ... convenient.

Most of the volunteers prefer using their own phone plans and communicating through Whatsapp and similar apps. If you'd really have the need, we would provide you with a Lithuanian SIM card.



## YOUR ARRIVAL

Your mentor (or otherwise the coordinator) will give you instructions on how to reach the bus/train station of the city/town you will volunteer in, and will pick you up and bring you to your flat.

If you arrive or land in **Vilnius**, it is possible to reach **Kaunas** by **bus** or **train**. You can check available options on the following websites:

- [train tickets](#)
- [bus tickets](#)
- [Ollex bus tickets](#) (useful for time schedule when other options might not be available)

When booking online or buying tickets directly from the driver, show your **ISIC card** if you have it, for a **50% discount on the price**.

Remember to **keep the receipt of your payment** for the tickets (physical or digital ones) and bring them to A.C. Patria **for reimbursement!**





## HAND-OVER PROTOCOL FOR RENTED APARTMENT FOR THE VOLUNTEER

I, \_\_\_\_\_ (name and surname of the volunteer), am moving into the apartment of \_\_\_\_\_ (address of the apartment).

I am handing over the deposit of 50€ to \_\_\_\_\_ (name and surname of a mentor/coordinator) to be kept by A.C. Patria throughout the entire time of my volunteering activity and my stay in the apartment.

My room is equipped with:

---

---

---

I detected the following defects in the apartment:

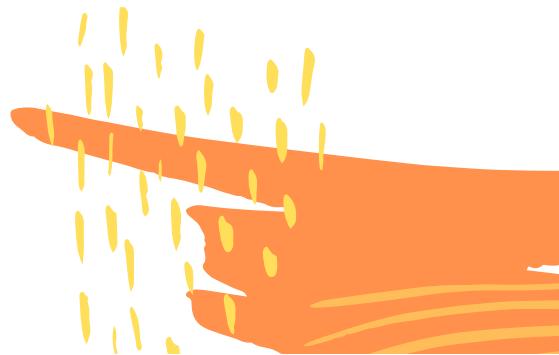
---

---

---

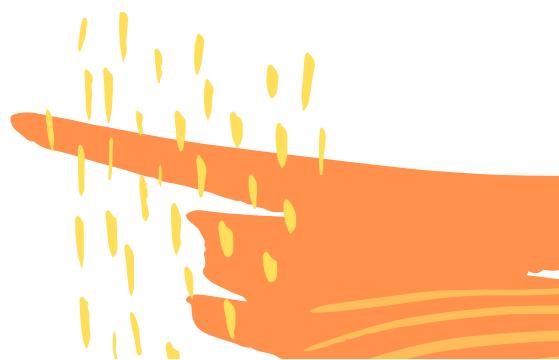
I received \_\_\_ set of keys.

This is just an example for you to read, you will be filling the form in person once arrived!  
So don't worry about printing it or filling in the information for now, there is no need :)



## COHABITATION AGREEMENT

- I will not make noise and disturb my cohabitants/neighbors, I will avoid making noise from 22:00 till 8:00.
- I will take care of the furniture and materials that are available for my use at home. In case of damage, I will immediately inform the coordinating organization.
- I will be reasonable and responsible with the consumption of energy (electricity, water, heating). - Before daily leaving of home, I will make sure that the lights are turned off and doors locked, as well for the night time.
- In case of damage, or a leakage of water/electricity/gas I will immediately inform my mentor or/and a coordinator.
- I will regularly take care of the cleanliness of my room and of the spaces of common use.
- A mentor/coordinator is allowed to visit volunteers' homes after informing the volunteers.
- It is prohibited to smoke inside the flat/home, on the balcony or in the staircase of the house as well.
- I am not permitted to host any persons at home, except members of my family or other ESC volunteers (max. 1 week) and only after informing the A.C. Patria office (by phone or email). NO COUCHSURFING!
- I have to respect my cohabitants and try to avoid conflicts. In case of a serious problem I will contact my mentor.





I hereby agree to leave the apartment in the same condition (furniture, cleanliness) I have found it, without any belongings of mine, bed sheets washed, key(s) and the transport card given back to a coordinator, living place properly cleaned, otherwise A.C. Patria has the right to keep my deposit/part of the deposit (lost keys – 20 €, broken furniture/equipment – depending on the value, not cleaned room/apartment – 50 €).

If the damage I cause is higher than the deposit, I commit to compensate for it.

Volunteer: \_\_\_\_\_

Mentor/coordinator: \_\_\_\_\_

Place, Date: \_\_\_\_\_

I have received the deposit back / A.C. Patria has kept the deposit due to:

\_\_\_\_\_

This is just an example for you to read, you will be filling the form in person once arrived!  
So don't worry about printing it or filling in the information for now, there is no need :)





savanorių  
centras

## FLAT PHOTOS AND INFO

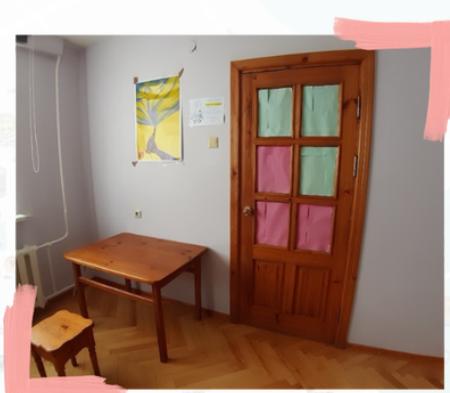
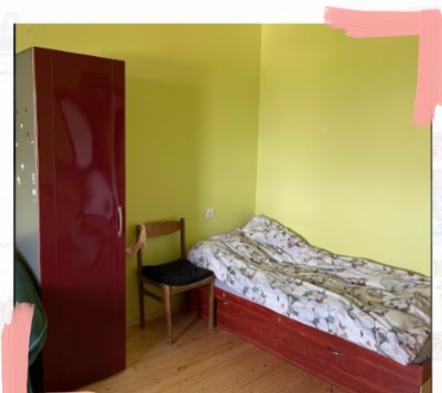
📍 Baltų pr. 5, Kaunas, Lithuania

📍 Baltų pr. 179, Kaunas, Lithuania

📍 Žuvų g. 31, Domeikava, Šakiai , Kauno r., Lithuania

📍 Rasytės g. 10, Kaunas, Lithuania

📍 R. Kalantos g. 175, Kaunas, Lithuania



## USEFUL APPS IN KAUNAS

- transportation



### Žiogas

Travel on Kaunas buses validating your ticket by scanning QR code on the bus or inputting the three-digit vehicle code.



### Trafi

Find the easiest and most convenient public transport connections and schedules.



### Bolt

Transportation app used for taking fast and affordable car rides or unlocking the signature green Bolt e-scooters around the city.



### Citybee

Rental service for cars and the bike-sharing system in Kaunas.

- ISIC discounts



### ISIC

You have an ISIC card? Never risk of forgetting your card again: you can always have your ISIC card with you digitally right on the app. Show it for 50% off on Lithuanian train tickets and bus discounted tickets.

Apply for an ISIC card, click [here](#).





- grocery shopping and food



### **Barbona LT**

Offers an easy way to buy your groceries from Maxima stores and have them delivered right to your door and your preferred time.



### **Bolt Food | Wolt**

Easiest way to order food from your favourite restaurants and enjoy them in the comfort of your home!

- shopping



### **Vinted**

An online marketplace based in Lithuania for buying, selling and exchanging new or secondhand items, mainly clothing and accessories.



### **Skelbiu.lt**

Hundreds of thousands of great deals are waiting for you on this app! Phones, computers, cars, bicycles, services, clothing, furniture, household appliances, leisure goods and countless others..



- to find out more about Kaunas, have a look at these websites:

### Visit Kaunas

<https://visit.kaunas.lt/en/> 

### What is LITHUANIA? (My Country You Know Nothing About)

<https://www.youtube.com/>  video by **Jacob Laukaitis**

### Attractions and suggestions what to see in Kaunas

<https://www.pamatyklietuvoje.lt/> 

### A.C. Patria online exhibition "Beyond expression"

<https://www.irgigalerija.lt/apiebeyondexpression> 

We can't wait to meet you! :)

